



**Wakulla County Tourist Development Council
February 15, 2018 Meeting Minutes
Board of County Commission Administrative Office**

Board Members Present: David Moody, Commissioner Ralph Thomas, Randy Esser, Gail Gilman, Cypress Rudloe, Kristin Ebersol, Becton Roddenberry, Sherrie Miller

Others in attendance: County Staff Sheree Keeler and Natalie Knowles

1. Meeting called to Order by David Moody, Chairman at 8:30 a.m., quorum was recognized.
2. The new members were introduced.
3. There were no citizens to be heard.
4. County Attorney Heather Encinosa provided training on the topics of Sunshine Law, Public Records and Ethics
5. Financial Report –Current financial reports were distributed.
6. Old Business
 - a. By Laws: Draft By-Laws were provided by County Attorney Heather Encinosa for discussion. The TDC requested staff to schedule a meeting on February 28, 2018, at 8:30 am for the purpose of discussing the draft By Laws and TDC Ordinances, as incorporated in Municode.
 - b. TDC Position: A Motion was made by Becton Roddenberry and seconded by Gail Gilman that the position should established as a 40 hour per week, with a salary not to exceed \$40,000 annually, plus benefits. The Motion carried unanimously.
 - c. Process for “Unsolicited Vendor Proposals”: A Motion was made by Ralph Thomas and seconded by Becton Roddenberry that the policy be accepted as written. The Motion carried unanimously.
 - d. TDC Calendar: A Motion was made by Becton Roddenberry and seconded by Ralph Thomas to accept the calendar as provided in the agenda package. Motion carried unanimously.
 - e. TDC Local Assistance Grants – No further action will be taken until the Ethics Opinion is been issued.

7. New Business

- a. TDC Ordinance: The TDC requested that staff schedule a meeting on February 28, 2018, 8:30 am for the purpose of discussing By Laws and TDC Ordinances, as incorporated in Municode.
- b. Triumph Projects: Staff provided an update regarding the Triumph Gulf Coast program, application process and purposes for which funds can be used.
- c. 2018-2019 Budget Cycle: Staff advised the TDC that the FY 2018-2019 budget cycle meetings were being planned and that they would keep the TDC apprised of meetings.
- d. Natural North Florida Membership: Motion was made by Becton Roddenberry to pay the invoice to retain membership and have Gail Gitman continue to function as the TDC representative. Sherrie Miller seconded the motion and it carried unanimously

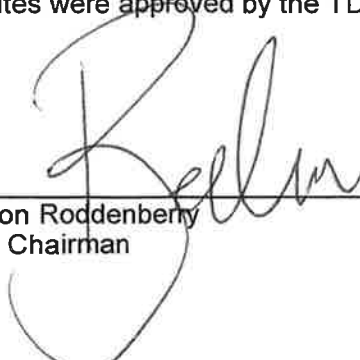
8. Committee Reports -Advertising

- a. Visit Florida Grant Status – Sherrie Miller advised the Council that the activities of the previous grant cycle were still outstanding and that that no application was being made for the current grant cycle.
- b. Historical Society Brochure – Sherrie Miller advised the TDC that the brochure had been printed and that the County would receive an invoice for processing.
- c. CONNECT Agency -Sherrie Miller advised the TDC that our account representative, Stephen, will attend the April TDC meeting. County staff will contact Stephen.
- d. Bird Watcher's Digest: TDC determined that our birding season is October through February and therefore we will advertise only during those months.

Other Business: David Moody resigned as TDC Chairman and recommended Becton Roddenberry. A motion was made by Ralph Thomas and seconded by Sherrie Miller to accept the new chairman. The motion carried unanimously.

Meeting adjourned at approximately 11:30 a.m.

Minutes were approved by the TDC on March 15, 2018.



Becton Roddenberry
TDC Chairman